

# EMPLOYMENT & CAREERS



## LIBRARY RESOURCES

### BOOKS

101 great answers to the toughest interview questions	HF 5549.5 .I6 F79 2009
201 knockout answers to tough interview questions	HF 5549.5 .I6 M3178 2010
Best Canadian cover letters	HF 5383 .G728 2010
Best Canadian resumes	HF 5383.G73 2010
The Blue-collar resume & job hunting guide	HF 5383 .K67 2007
Get hired in a tough market: insider secrets to find and land the job you need now	HF 5382.7 .D4 2010
Getting back to work: everything you need to bounce back & get a job after a layoff	HF 5382.7 .R65 2010
How to find a job in Canada: common problems and effective solutions	HF 5382.75.C3.C44 2008
How to find a job on LinkedIn, Facebook, Myspace, Twitter and other social networks	HF 5382.7 .S34 2010
Knock 'em dead cover letters	HF 5383 .Y3794 2010
Knock 'em dead resumes	HF 5383 .Y38 2010
Knockout job interview presentations	HF 5549.5 .I6C68 2010
Resumes for computer careers	HF 5383 .R4375 2008
Resumes for health and medical careers	R 690 .R48 2009
Resumes for scientific and technical careers	Q 147 .R47 2008
Resumes for the 50+ job hunter	HF 5383 .R453 2009
The Twitter job search guide	HF 5382.7 .W486 2010
What color is your parachute?	HF 5382.7.B65 2011
Winning job interviews	HF 5549.5 .I6P69 2010
You're hired—now what?	HD 8108.5.A2 G65 2010

## AUDIO VISUAL PROGRAMS

Academic success, smart tips for serious students	LB 2343.3.A385 epi.4 2009
Academic success, smart tips for serious students: time management	LB 2343.3.A385 epi.2 2009
Common mistakes people make in interviews	HF 5549.5.I6C62 2002
The Complete Job Search system: interviewing for a job	Vdisc # 21 2007
Life is not a Stress Rehearsal	BF 575 .S75 L513 2006
Making a Good Impression : resumes, interviews and appearance	HF 5383.M1452 2003
Managing generation Y	HF 5549.2.A8 M36 2008
Power of attitude: it does make a difference	HF 5548.8.F422 2001

## RECOMMENDED WEB SITES

GoodWork Canada	<a href="http://www.goodworkcanada.ca">www.goodworkcanada.ca</a>
HRDC Job Bank	<a href="http://www.jobbank.gc.ca">www.jobbank.gc.ca</a>
Indeed Inc.	<a href="http://www.indeed.ca/">http://www.indeed.ca/</a>
Loyalist College Job Connect	<a href="http://www.loyalistic.on.ca/jobconnect2/index.asp">http://www.loyalistic.on.ca/jobconnect2/index.asp</a>
Monster	<a href="http://english.monster.ca">http://english.monster.ca</a>
Ontario Job Futures	<a href="http://www.ontariojobfutures.ca/">http://www.ontariojobfutures.ca/</a>
Ontario Public Service Careers	<a href="http://www.gojobs.gov.on.ca">www.gojobs.gov.on.ca</a>
OntarioWorkInfoNet (OnWin)	<a href="http://www.onwin.ca/english/index.cfm">http://www.onwin.ca/english/index.cfm</a>
Osprey Careers	<a href="http://www.ospreycareers.com/">http://www.ospreycareers.com/</a>
Working in Canada	<a href="http://www.workingincanada.gc.ca">www.workingincanada.gc.ca</a>
Workopolis	<a href="http://www.workopolis.com">www.workopolis.com</a>

## ONLINE DATABASES

The library website [www.loyalistlibrary.com](http://www.loyalistlibrary.com) provides students and staff electronic databases to research articles from journals and newspapers. Your student/library number will be required to sign in to our databases off campus.

Career Cruising  
Hoover's Company Records  
InfoTrac Vocation & Career eCollection

See our website [www.loyalistlibrary.com](http://www.loyalistlibrary.com) for a full list of our databases !

## E-LAWS

[www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca)

Current consolidated versions of most of the Ontario's public statutes and regulations, updated within 10 business days of the enactment of a new law or the amendment of an existing law. Included are links to bills which have been introduced for debate in the Legislative Assembly of Ontario.



**RefWorks** is web-based software that allows you to create a personal database of the references you've used for your research. It will also allow you to format papers, and generate bibliographies in standard output styles such as APA, MLA, and others. To create a free RefWorks account visit [www.loyalistlibrary.com](http://www.loyalistlibrary.com) and click on the RefWorks link.